

# LAKELAND

## DIGITAL TO GO COFFEE MACHINE

### INSTRUCTION BOOKLET



Model: 61783

# LAKELAND DIGITAL TO GO COFFEE MACHINE

Thank you for choosing the Lakeland Digital To Go Coffee Machine.

Please take a little time to read this booklet before you use your appliance and keep it in a safe place for future reference.

Quick and easy to use, the Digital To Go Coffee Machine makes a single mug of fresh filter coffee that can be brewed into its own travel mug or straight into your favourite cup. With an easy-clean, permanent filter it cuts down on waste as there's no need for paper filters and is perfect where space or kitchen facilities are limited.

Here at Lakeland, our award-winning family-owned business still offers the same excellent quality, value for money and exceptional customer service as when we founded the company back in the 1960s.

Our products are hand-picked and thoroughly tested so you can be sure that everything you purchase will be a pleasure to use for many years to come.

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# PRODUCT FEATURES

1. Filter
2. Filter basket
3. Lid
4. Spout
5. Water tank
6. Brewing chamber
7. Body
8. Travel mug
9. Travel mug lid
10. Base
11. Control panel
12. Indicator lights



## SAFETY CAUTIONS

Carefully read all the instructions before using the appliance and keep in a safe place for future reference. Always follow these safety cautions when using the appliance to avoid personal injury or damage to the appliance. This appliance should be used only as described in this instruction book.

- This appliance can be used by children aged from 8 years and above and persons with reduced physical, sensory or mental capabilities or lack of experience and knowledge if they have been given supervision or instruction concerning use of the appliance in a safe way and understand the hazards involved. Children shall not play with the appliance. Cleaning and user maintenance shall not be done by children unless they are older than 8 and supervised.
- Make sure your electricity supply matches the voltage shown on the appliance.
- Ensure all packaging materials and any promotional labels or stickers are removed from the appliance before the first use.
- Always inspect the appliance before use for noticeable signs of damage. Do not use if damaged or has been dropped. In the event of damage, or if the appliance develops a fault contact the Lakeland customer care team on 015394 88100.
- Do not use this appliance if the lead is damaged. Contact the Lakeland customer care team on 015394 88100.
- Always use the appliance on a dry, level, heat resistant surface.
- Unplug from the mains when not in use and before cleaning. To disconnect, turn the socket to "off" and remove the plug from the mains socket.
- Do not use any accessories or attachments with this appliance other than those recommended by Lakeland.
- To protect against fire, electric shock or personal injury, do not immerse cord, plug or lid in water or other liquids.
- Do not leave the lead hanging over the edge of a kitchen table or worktop. Avoid contact between the lead and hot surfaces.
- For indoor use only.
- For domestic use only.
- This appliance should be used for preparation of drinks as described within the instructions for use that accompany it.
- Always ensure that your hands are dry before removing the plug from the mains socket. Never pull the plug out of the mains socket by its lead.

- To avoid injury or possible fire, do not cover the appliance when in use.
- Do not connect this appliance to an external timer or remote control system.
- An extension cable may be used with care. The electrical rating of the cable should be at least as great as the appliance. Do not allow the cable to hang over the edge of the worktop or touch any hot surfaces.
- This appliance complies with the basic requirements of Directives 2014/30/EU (Electromagnetic Compatibility) and 2014/35/EU (Low Voltage Directive).
- **WARNING:** A cut off plug inserted into a 13 amp socket is a serious safety (shock) hazard. Ensure the cut off plug is disposed of safely.
-  **CAUTION:** The plastic bags used to wrap this appliance or the packaging may be dangerous. To avoid risk of suffocation, keep these bags out of reach of babies and children. These bags are not toys.
- Do not place the appliance on or near a gas or electric oven, or any hot surfaces.
- Do not move the appliance while it is switched on.
- Only use the travel mug or a tall mug. Ensure the travel mug is securely on the tray before switching on the appliance. If you are using a shorter mug, take care as hot coffee can splash out of the mug when brewing through the appliance.

**WARNING:** Do not open the lid or reach into the water tank when the appliance is switched on. Hot steam will escape and is a scalding hazard. Ensure the tank lid is fully closed.



Never lift the lid so that your arm is over the appliance, hot steam will escape and may cause injury. Lift from the side, and always use the lid handle.



Surfaces marked with this symbol  will be hot when the appliance is on and for some time after it is switched off.

Allow the appliance to fully cool down before moving, cleaning or storing.

# USING THE DIGITAL TO GO COFFEE MACHINE FOR THE FIRST TIME

Unpack the Digital To Go Coffee Machine, remove all the packaging materials.

Before first use, wipe the main unit with a clean damp cloth. Wash the travel mug, lid, filter and filter basket in warm soapy water, rinse and dry thoroughly.

Make sure all parts are clean and dry before assembling the product.



1. Open the lid, put the filter basket into the brewer with the tab on the right. It will sit flat neatly inside.



2. Put the filter into the filter basket, with the tab on the right. It will sit flat neatly inside. Before first use, fill the travel mug with water and run this through the Digital To Go Coffee Machine, following the directions on the next page to thoroughly clean. Do this three times.

## CONTROL PANEL



# INSTRUCTIONS FOR USE

**The coffee machine must be filled with coffee and water and your mug must be in place before you plug in and switch on the machine.**

1. Fill the travel mug or your own mug with cold tap water.
2. Lift the lid using the lip at the front of the lid and fill the water tank with the water from your mug. You may need to hold the lid open.

**WARNING:** To avoid the risk of burning or scalding from hot coffee or steam do not fill beyond the 14 oz level inside the tank. Always use a minimum of 260ml of water.



8oz = 260ml

10oz = 300ml

14oz = 430ml



tab



tab



3. Place the empty travel mug or your own mug onto the tray. If using the travel mug, take off the lid first. If you are using a shorter mug, take care as hot coffee can splash out of the mug when brewing through the appliance.

4. Put the filter basket into the brewer with the tab on the right. It will sit neatly inside.

5. Take the filter, add 15g of ground coffee. You can add more or less according to your taste, but always use a minimum of 6g and a maximum of 20g per mug. Gently shake the filter to distribute the coffee evenly.

6. Put the filter into the filter basket with the tab on the right. It will sit flat neatly inside.

7. Close the lid.

8. Plug in and switch on at the socket. When first turned on the LCD will illuminate blue and 12:00 will flash on the screen.

9. Switch on the brewing cycle by pressing the ON/OFF button. The red 'ON' light will illuminate and flash to indicate the brewing cycle has started. The LCD will illuminate blue and 12:00 will flash with a picture of a mug and 'ON' will display on the panel.

**WARNING:** If no water or coffee is coming out of the filter basket, unplug the appliance IMMEDIATELY and wait for 10 minutes before opening and checking the filter.

10. When the brewing process ends and the water tank is empty, there will still be hot liquid in the filter. Wait for a few minutes for the rest of the liquid to drop through into the travel mug or mug.
11. When the brewing cycle is complete the red light will go out and the screen will just show a flashing 12:00.
12. Add the lid to the travel mug to keep your coffee warm.
13. To brew another travel mug or mug of coffee, repeat the process after allowing the coffee machine to completely cool, approximately 5 minutes.
14. As coffee grounds absorb water during the brewing cycle, the amount of brewed coffee is slightly less than the amount of water added to the water tank.  
  
When the coffee grounds have cooled, open the lid and carefully remove the filter by holding the tab, lifting it out of the filter basket. Discard the used coffee grounds, these are compostable, and rinse the filter.
15. Press the ON/OFF button to turn the Digital To Go Coffee Machine off.
16. Switch off and unplug at the socket when not in use for a long period of time.

**NOTE: The thermostat inside the appliance will need to cool completely before you can press the 'ON/OFF' button again to make another mug. This will take around 5 minutes.**

**When the 'ON/OFF' button is on and illuminated, the appliance must run a full brewing cycle until the light switches off. If you switch off the coffee machine before the brewing cycle has finished, when the appliance is switched back on it will continue the cycle until it has finished. This will not be a full cycle.**

# PROGRAMMING YOUR DIGITAL TO GO COFFEE MACHINE

## SETTING THE CLOCK

- You can set the clock on your coffee machine at anytime whilst the appliance is switched on.
- Press the HOUR button, which is a 24 hour clock (0Hrs – 23Hrs) and then the MIN button to set the correct time.
- Press and hold the buttons to scroll through the numbers quickly. When the number displayed is getting close, release and press the appropriate button to increase one digit at a time.

## SETTING A PRE-SET AUTO MODE



- To set an automatic time for a brewing, first press the PRO button. PROGRAM will appear in the top left of the control panel. Next set the time you want your coffee to start brewing by using the HOUR and MIN buttons, following the steps above of 'Setting The Clock'.



- Once time has been set AUTO will appear at the top of the control panel to show it is set to Auto mode and the left LED will be green.

- Remember to put in your coffee and water in advance.
- To confirm the automatic time to start brewing, simply press the PRO button and the time you have set will appear on the control panel.
- Your coffee machine will automatically begin brewing at the set time. When the brewing cycle begins the red light will illuminate and flash, to highlight that the coffee machine is in operation.
- To cancel the Pre-set Mode, press the PRO button for about 3 seconds to cancel and the word AUTO will disappear from the control panel.
- When the brewing cycle has finished the control panel goes off and just the time is left on.
- To reset for the next time i.e. the next morning, press the PRO button and AUTO will appear on the control panel.

**WARNING:** If after 10 minutes the coffee maker has not cooled down completely, the water tank may have overheated. Open the lid with care as steam will escape and could cause scalds or burns.

**PLEASE NOTE:** If you try to restart the coffee machine before it has completely cooled, it may result in an incomplete cycle. The appliance has a thermal reset switch to prevent it from overheating and may shut down.

## **HINTS AND TIPS**

- Use the travel mug or a large mug. If you use a smaller mug the coffee may splash out of the mug.
- Ground coffee does not stay fresh for as long as coffee beans. If you are using ground coffee, watch expiry dates and buy in small amounts.
- If you are grinding coffee beans, set your grinder to a fine/medium grind, and try to use the ground coffee within a week of grinding. Very finely ground coffee may cause the filter basket to overflow.
- Store unused coffee grounds in a cool, dry place. If you open a packet of coffee tightly reseal it and store in the fridge to maintain freshness.
- To avoid the coffee machine overflowing, use less ground coffee when brewing decaf or flavoured coffee.
- For hotter coffee when using a mug, rinse your mug with warm water before brewing.

### **USING COFFEE BAGS OR TEA BAGS**

Place the coffee bag or tea bag into the filter and follow the 'Instructions For Use'.  
Use 1 bag per mug.

## FREQUENTLY ASKED QUESTIONS

**Question:** Why does the coffee taste too weak?

**Answer:** There is not enough ground coffee being used. Add more coffee to the filter. You must always use a minimum of 6g of coffee per mug.

**Question:** Why is coffee overflowing from the filter basket?

**Answer:** There is too much water in the water tank. Use the travel mug to measure the amount of water you are putting into the water tank. Do not fill beyond the '14 oz' mark inside the tank.

**Question:** Why is the filter basket overflowing or the coffee brewing too slowly?

**Answer:** There is too much coffee in the filter. The maximum amount of coffee per mug is 20g. The coffee may be ground too finely. The filter may not be in the correct position.

**Question:** Why is the coffee not brewing or the coffee machine not turning on?

**Answer:** The water tank maybe empty or the coffee machine is not plugged in. Check the water tank is filled and the coffee machine is plugged in.

**Question:** Why is the coffee machine taking a long time to brew?

**Answer:** The coffee machine may need cleaning. See 'Care and Cleaning', the coffee machine may need descaling.

**Question:** Why won't the red 'ON' LED illuminate to switch on when pressed?

**Answer:** The thermostat inside the appliance will need to cool completely before you can press the 'ON/OFF' button again to make another mug. This will take around 5 minutes.

**Question:** When I switch on the coffee machine the red 'ON' LED is already illuminated?

**Answer:** The appliance has been switched off before it has run a full brewing cycle. If you switch off the appliance before the brewing cycle has finished, when switched back on it will continue the cycle. This will not be a full cycle.

**Question:** There seems to be a small amount of oil on the top of my brewed coffee?

**Answer:** This is due to the release of oil from roasted coffee beans. Stronger roasted coffee beans release more oil. If you perform a regular cleaning program it will prevent an oily build up.

## **CARE AND CLEANING**

- Unplug the Digital To Go Coffee Machine and let it cool completely before cleaning.
- Clean thoroughly before using for the first time and after every use.
- Check the parts for wear or damage after every few uses. Do not use abrasive cleaners or steel wool.
- Never immerse the main unit in water or any other liquid. To clean the outer surfaces, wipe with a clean damp cloth and dry thoroughly before storing.
- Wash all removable parts in hot soapy water, rinse and dry thoroughly before using or storing.
- Store the Digital To Go Coffee Machine with the power cable loosely coiled. Never wrap it tightly around the product.

## **CLEANING THE DIGITAL TO GO COFFEE MACHINE**

- We recommend cleaning the water tank once a month, or more frequently in hard water areas.
- Mix 300ml of cold water and 100ml of white wine vinegar, and pour into the water tank.
- Place the travel mug onto the tray.
- Press the ON/OFF button to switch on. After 30 seconds press the ON/OFF button again and leave the Digital To Go Coffee Machine off for 30 minutes.
- After 30 minutes press the ON/OFF button again to switch on the coffee machine and finish the brew cycle. Then switch it off when the water and vinegar has filtered through.
- Then fill the water tank with 430ml of clean cold tap water, and run another brew cycle. Do this three times to thoroughly clean.
- Wash all removable parts in hot soapy water and dry thoroughly.

## TECHNICAL INFORMATION

- Power: 700W.
- Voltage: 220-240V.
- Frequency: 50/60Hz.
- Flex length approx. 65cm (25½").
- Product weight approx. 1.2kg.

## ELECTRICAL CONNECTIONS

### THIS APPLIANCE MUST BE EARTHED

The appliance is fitted with a fused three-pin plug to BS1363 which is suitable for use in all homes fitted with sockets to current specifications.

### CHANGING THE 7 AMP FUSE

Use a 7 amp BS1362 fuse. Only BSI or ASTA approved fuses should be used. If you are unsure which plug or fuse to use, always refer to a qualified electrician.

**Note:** After replacing or changing a fuse on a moulded plug which has a fuse cover, the cover must be refitted to the plug; the appliance must not be used without a fuse cover. If lost, replacement fuse covers can be obtained from an electrical shop. This appliance complies with the following EU Directives: 2014/35/EU (Low Voltage Directive) and 2014/30/EU (EMC Directive).



## RECYCLING YOUR ELECTRICALS

The Waste Electrical and Electronic Equipment (WEEE) Directive requires UK distributors to maximise separate collection and environmentally friendly processing of WEEE.

UK distributors (including retailers) are required to provide a system which allows all customers buying new electrical equipment the opportunity to recycle their old items free of charge.

As a responsible retailer, we have met these requirements by offering all customers buying new electrical and electronic equipment free take-back of their old electricals on a like-for-like basis.







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